

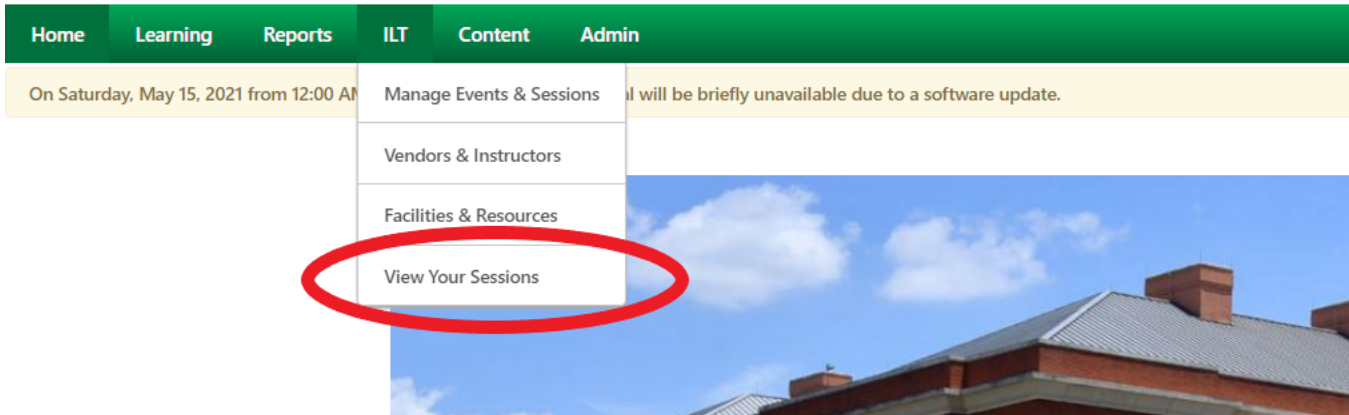
How do I access the Zoom link for a session I'm training?

Tell Me

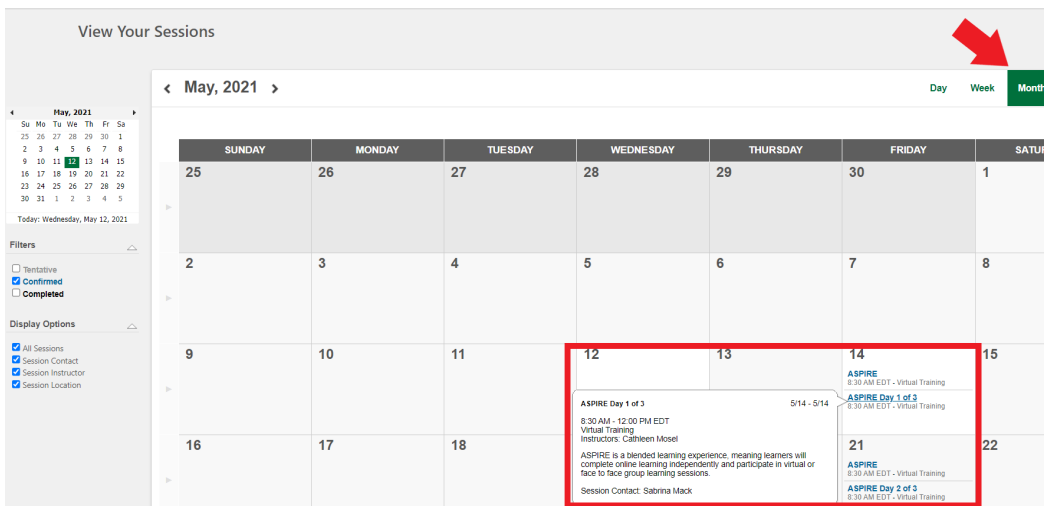
All instructor led workshops (ILT) will be delivered virtually on Zoom through June 30, 2021. The Learning and Development Portal integrates with Zoom to automatically generate a Zoom meeting link for each training session. Instructors will receive an email confirmation that includes the Zoom link for sessions they lead.

Instructors may also access the Zoom meeting link on the **Training Details Page** in the Portal.

- 1) **Login** to the Learning and Development Portal.
- 2) **Hover** over the ILT tab and **click View Your Sessions**.



- 3) Result: The Events calendar will display. Go to the month of the session you are searching for. **Click** on the session once you have found it.



- 4) Result: A window in your right navigation will display. **Click View Session Details**.

UNC CHARLOTTE Learning & Development Portal

Home Learning Reports ILT Content Admin

On Saturday, May 15, 2021 from 12:00 AM EDT to 2:30 AM EDT, your portal will be briefly unavailable due to a software update.

EVENT

ASPIRE Day 1 of 3

Last Updated: 05/06/2021 Duration: 8 hours

Details

ASPIRE is a blended learning experience, meaning learners will complete online learning independently and participate in virtual or face to face group learning sessions.


[Show More](#)

Upcoming Sessions

Date (Ascending) 1 Session

MAY Session Details

14 Fri, May 14, 2021, 8:30 AM - 12:00 PM EDT
 Register by Thu, May 13, 2021, 8:30 AM EDT
 Virtual Training, Video Conference, UNC Charlotte, UNC System
 English (US)



Session Details

SESSION

Session Details

2935

Fri, May 14, 2021, 8:30 AM - 12:00 PM EDT
 Register by Thu, May 13, 2021, 8:30 AM EDT

UNC System > UNC Charlotte > Video Conference > Virtual Training USA

3 hours, 30 minutes

English (US)

Personal Development Professional & Career Development

17 out of 35 seats available

Sabrina Mack
 hrsystem-support@unc.edu

[Show More](#)

PARTS / SCHEDULE

MAY Fri, May 14, 2021, 8:30 AM - 12:00 PM EDT

[View Training Details](#)

5) Result: The session details page will display. Here you can view all session details, see your roster, and find the **Zoom link**.

Home Learning Reports ILT Content Admin

On Saturday, May 15, 2021 from 12:00 AM EDT to 2:30 AM EDT, your portal will be b

[View Your Sessions](#)

ASPIRE Day 1 of 3
 Event: ASPIRE Day 1 of 3

Training Details

Provider: UNC Charlotte ILT
 Duration: 3 Hours 30 Minutes
 Description: ASPIRE is a blended learning experien
 Locator Number: 2021-0001

Subjects: Personal Development, Professional & Career Development
 Zoom URL: <https://unc Charlotte.zoom.us/j/92283884045>
 Instructors: Sabrina Mack - hrsystem-support@unc.edu
 Student Roster: [View Student Roster](#)
 Registration Deadline: 5/13/2021 8:30 AM EDT

Schedule:

Day	Part Name
Friday	ASPIRE Day 1

Training Progress Details

Status: Registered
 Training Purpose:
 Due Date: None
 Required Attendance: Must attend 1 of 1 parts for course con
 Attendance Record: 1 ASPIRE Day 1 : N/A