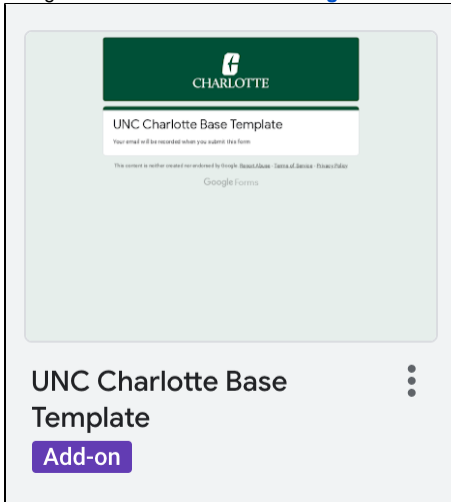


How do I use the official UNC Charlotte Google Forms template design?

Tell Me

When Creating a New Form...

1. Navigate to the [UNC Charlotte Google Forms Template Gallery](#) (Note - you will need to be logged into your university Google account)

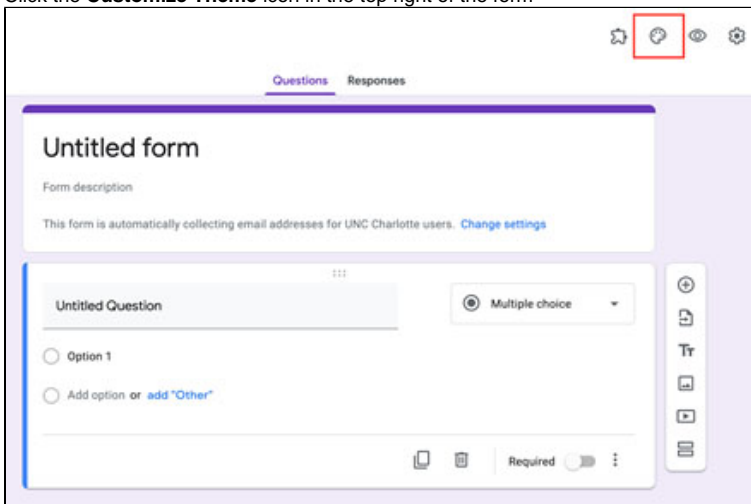


2. Click on the "UNC Charlotte Base Template" to copy the template into a new form

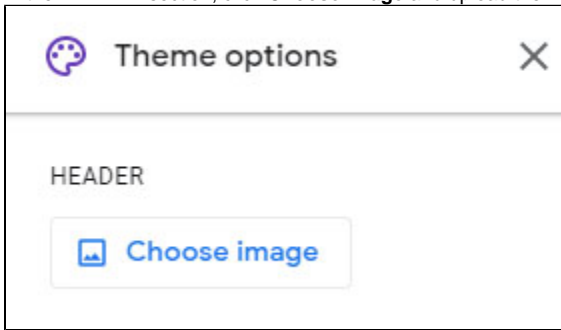
When Using an Existing Form...

To update an existing Google Form to use the UNC Charlotte template, you will need to manually customize your form header image and theme color.

1. [Download header image available here](#) (Note - you will need to be logged into your university Google account)
2. Click the **Customize Theme** icon in the top right of the form



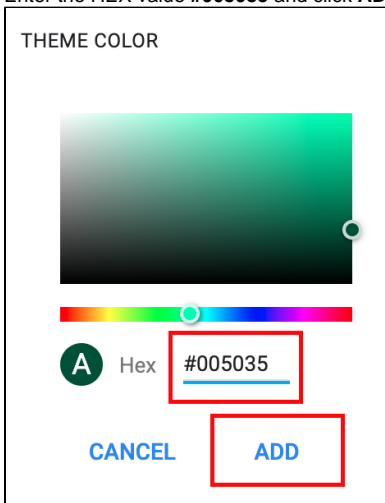
3. In the HEADER section, click **Choose image** and upload the image downloaded in Step #1



4. Under THEME COLOR click the + icon to **Add custom color**



5. Enter the HEX value **#005035** and click **ADD**



6. Close the **Theme options** panel and continue editing your form

Related FAQs

- [How do I setup my University signature in Gmail?](#)
- [What services can I access without using the UNC Charlotte VPN?](#)
- [How do I email my class through My UNC Charlotte?](#)
- [How do I connect to the UNC Charlotte VPN?](#)
- [How do I use the Get Duo Code page?](#)