

What is Adobe Your Work and how is it related to Adobe Creative Cloud?

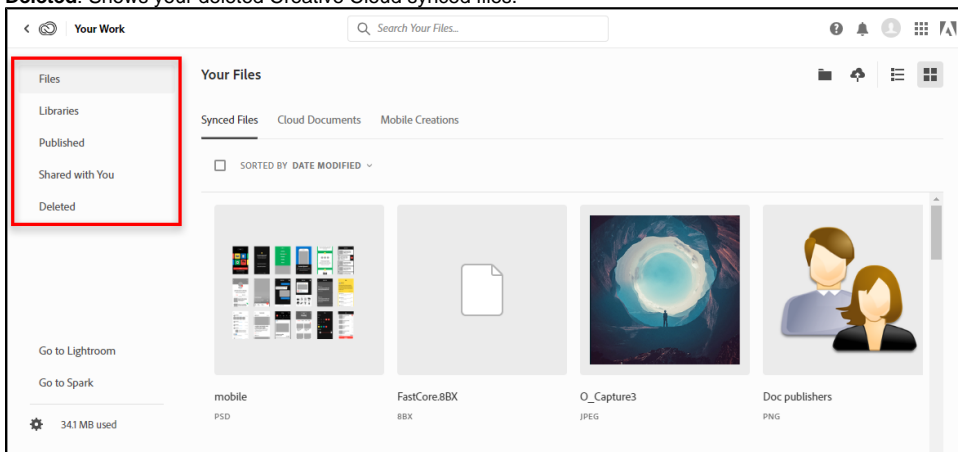
Tell Me

Info

Currently there is no way to access or transfer Adobe Your Work files from one user to another. Before employees leave the University make sure you have access to the documents needed.

1. **Your Work** includes files synced with your desktop, assets created using Creative Cloud-enabled mobile apps, and Creative Cloud libraries. You can browse all of these assets using **Your Work**, which organizes assets as follows:

- **Files:** Shows all your source files categorized into the following tabs:
 - **Synced Files:** Shows assets synced with the Creative Cloud Files directory on your desktop.
 - **Cloud Documents:** Shows your XD cloud documents.
 - **Mobile Creations:** Shows assets created using Creative Cloud enabled mobile apps.
- **Libraries:** Shows design libraries created by you.
- **Published:** Shows artifacts of your source files - prototypes and design specs created in Adobe XD, and 3D scenes created in Adobe Dimension.
- **Shared with You:** Shows the folders, and prototypes and design specs shared with you.
- **Deleted:** Shows your deleted Creative Cloud synced files.



2. To sync assets from your computer, do one of the following:

- Copy, paste, or move assets to the Creative Cloud Files directory on your desktop.
- In an app, choose **File > Save** or **File > Save As** and navigate to the Creative Cloud Files directory.



Note

Note

Please remember, level 2 data should NOT be synced to your desktop, laptop, or mobile device per [Data Handling Guideline](#). If you have questions about the data levels, please contact your [Data Security Officer](#), [Information Security Liaison](#), or the [Information Security Compliance Office](#).

<p>Level 0 – Public</p> <ul style="list-style-type: none">• Can be stored anywhere• Freely distributed• Examples:<ul style="list-style-type: none">• Job postings• Press releases and marketing material• Published research, presentations, or papers	<p>Level 1 – Internal</p> <ul style="list-style-type: none">• Not shared publicly without authorization• Can be stored on:<ul style="list-style-type: none">• University computers• Network drives• Google Drive and Dropbox• Examples:<ul style="list-style-type: none">• Department procedures• Budget information• Internal memos
<p>Level 2 – Sensitive/Confidential</p> <ul style="list-style-type: none">• Requires authorization to view• Should not be stored on computer hard drives (be cautious when using Dropbox Sync App and Google Drive Sync)• Can be stored on network drives and online in Google Drive and Dropbox <i>with limited access</i>• Examples:<ul style="list-style-type: none">• FERPA data• Personnel records• Personally identifiable information	<p>Level 3 – Highly Restricted</p> <ul style="list-style-type: none">• In general, should not be copied or downloaded from the secure location without speaking with the Data Owner, Data Security Officer, Information Security Liaison, or Information Security Compliance Office• Examples:<ul style="list-style-type: none">• SSNs• Credit card information• Restricted research data

Related FAQs

- [How do I sign up for my University Adobe Creative Cloud account?](#)
- [How do I sign-up/login to Adobe Acrobat DC after August 8, 2019?](#)
- [How do faculty/staff install Adobe Creative Cloud software on personal computers?](#)
- [How do I make Acrobat Reader DC or Acrobat DC my default PDF program?](#)
- [Which tools can I use to create videos or presentations for my class?](#)