How do I change ownership of a folder in Dropbox?

Show Me

Tell Me

1. Log into your University Dropbox account online
2. Click on the folder you wish to change ownership for
3. Click the Share button at the right of the selected folder

a. You must be the owner in order to transfer ownership to another
b. You must first share the folder with the person you wish to make an owner

4. Find the desired person you wish to make the owner
5. Click the dropdown menu to the right of their name and select Make owner

Info

For more information regarding changing the ownership of a folder in Dropbox, please see this Dropbox page

Related FAQs

- What happens if an employee changes roles or leaves the University and had a Dropbox account?
- Do sponsored guests or student employees get a University Dropbox account?
- Will students have access to UNC Charlotte’s Dropbox for Business?
- How do I request a Dropbox Team Folder?
- What are my options if I already have a personal Dropbox account?