How do I send myself Duo passcodes by SMS text message?

Tell Me

Duo can text you 10 one-time use passcodes that are valid for 6 months.

1. Login to a Single Sign On system (my.charlotte.edu or gmail.uncc.edu)
2. On the Duo authentication screen, (1) confirm the device you want to send the text to is selected and (2) click Enter a Passcode
3. Click Text me new codes
4. The passcodes will be texted to your device
5. Type one of the passcodes into the field and click **Log In**

Remember the following regarding passcodes....

1. Individual passcodes can only be used once
2. Passcodes sent by text are valid for 6 months, so they can be stored in a secure manner and used at a later time
3. A new batch of passcodes will invalidate previous batches (e.g., 10 passcodes sent in text #1. 10 more passcodes sent in text #2. The passcodes in text #1 will no longer work.)

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**Related FAQs**

- What are the Duo best practices?
- How do I use the Get Duo Code page?
- How do I use Duo while traveling outside the U.S.?
- How do I use Duo when I am connecting to the research cluster via SSH?
- How do I send myself Duo passcodes by SMS text message?