

How do I share a recorded Google Meet?

Tell Me



Google has **announced** that the following premium Meet features will be enabled until **September 30, 2020** - see this **FAQ** for standard Meet limits and functionality

- Larger meetings, for up to 250 participants per call
- Live streaming for up to 100,000 viewers within a domain
- The ability to record meetings and save them to Google Drive

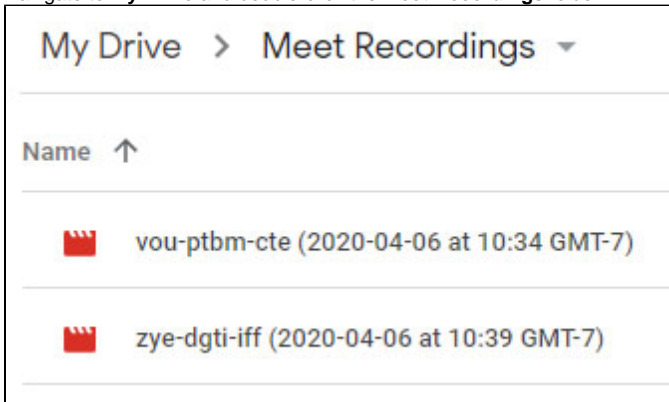
You can record video meetings for other people to watch later. You can record if you're the meeting organizer or in the same organization as that person.



When you record a video meeting:

- Recordings include the active speaker and anything that's presented. Other windows or notifications are not included. Pinning a participant won't affect who is shown in the recording.
- Recordings are saved to the organizer's Meet Recordings folder in My Drive. An email with the recording link is also sent to the meeting organizer and the person who started the recording. The link is also added to the Calendar event.
- People outside of your organization, mobile app users, and people who dial in using a phone get notified when the recording starts or stops, but cannot control the recording.
- If a participant turns on live captions during recording, the captions won't be recorded and don't appear when you play the recording.

1. Login to gdocs.uncc.edu
2. Navigate to **My Drive** and double-click the **Meet Recordings** folder



3. Right-click the recording you want to share and click **Share** - see this **FAQ** for more information on how to share files



The Meet Recording will be shared as indicated below:

1. Meet created in Calendar Event - started during event
 - a. Meet is shared with all UNC Charlotte Meet Participants on the Calendar invitation
2. Meet created in a Calendar Event, started outside event time
 - a. Meet is not shared with the Meet Participants and would need to be manually shared
3. Meet recording started by participant and not owner of Meet or Calendar Event (Participants outside of UNC Charlotte cannot start recording)
 - a. Recording saved to Meet Owner's Drive and only shared with participant that started the recording
4. Meet created at <https://meet.google.com/>, recording started by Meet Owner
 - a. Meet is not shared with the Meet Participants and would need to be manually shared

Related FAQs

- [How do I use the official UNC Charlotte Google Forms template design?](#)
- [How do I setup my University signature in Gmail?](#)
- [What Google Workspace \(formerly G Suite\) Apps are available at UNC Charlotte?](#)
- [How do I receive Google Form submission responses via email?](#)

- [How do I embed a Google Form on my website?](#)