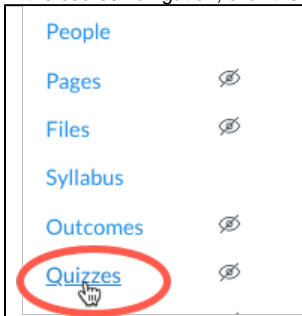


# How do I assign a quiz to a specific section in my combined Canvas course?

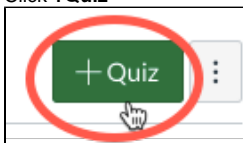
## Tell Me

You can use the same assignment for all sections. You can assign different available and due dates for each section

1. In the course navigation, click the **Quiz** link



2. Click **+Quiz**



3. In the **Unnamed Quiz** text box, type the name of the quiz
4. In the HTML editor, type the quiz directions
5. In the **Quiz Type** drop-down list, select the type of quiz you are administering
6. Specify what group the quiz should be assigned to
7. If you want the quiz answers in a different order for each student, select the **Shuffle Answers** checkbox
8. Check the **Time Limit** checkbox and indicate a time in minutes if the test is timed

9. Specify whether or not students can take the quiz more than once

The screenshot shows a quiz configuration interface. At the top, there is a text input field containing "Quiz 1" with a red circle containing the number 3 next to it. Below this is a "Quiz Instructions:" section with a rich text editor toolbar. The toolbar includes options for "Edit", "View", "Insert", "Format", "Tools", and "Table". The text area contains the instructions: "You have 30 minutes to answer 25 questions. Each question is worth 4 points. Good Luck!" with a red circle containing the number 4 next to "Good Luck!". Below the instructions is a "Quiz Type" dropdown menu set to "Graded Quiz" with a red circle containing the number 5 next to it. To the left of the "Quiz Type" dropdown is a red circle containing the number 6. Below the "Quiz Type" dropdown is an "Assignment Group" dropdown menu set to "Assignments". Below the "Assignment Group" dropdown is an "Options" section. The "Options" section has a red circle containing the number 7 next to it. It includes a checked checkbox for "Shuffle Answers", a checked checkbox for "Time Limit" with a text input field containing "25" and the word "Minutes" next to it, and a red circle containing the number 8 next to "Minutes". At the bottom of the "Options" section is an unchecked checkbox for "Allow Multiple Attempts" with a red circle containing the number 9 next to it.

10. In the **Options** area, select **Graded**

11. Specify the number of points the discussion is worth

12. Indicate whether the discussion grade should be displayed as points or percentage

13. Optionally, specify any **Quiz Restrictions** you want for the quiz

10 {  
 Let Students See Their Quiz Responses (Incorrect Questions Will Be Marked in Student Feedback)  
 Only Once After Each Attempt  
 Let Students See The Correct Answers  
Show Correct Answers at    
Hide Correct Answers at

Show one question at a time 11

12 {  
**Quiz Restrictions**  
 Require an access code  
 Filter IP Addresses

14. Scroll to view the **Assign** area

15. Remove the **Everyone** option by clicking the **Remove** icon, it looks like an x

Assign

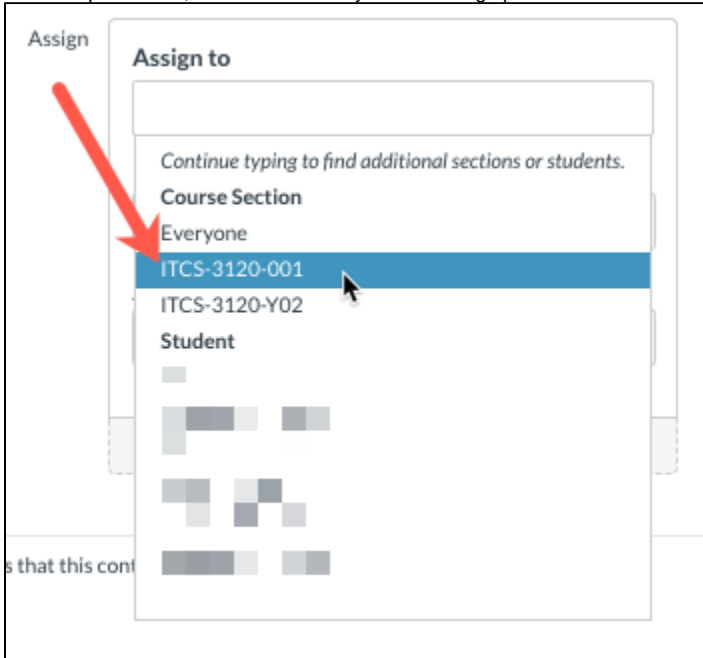
**Assign to**  
Everyone

**Due**

**Available from**  **Until**

+ Add

16. In the drop-down list, select the section you are setting up the discussion dates

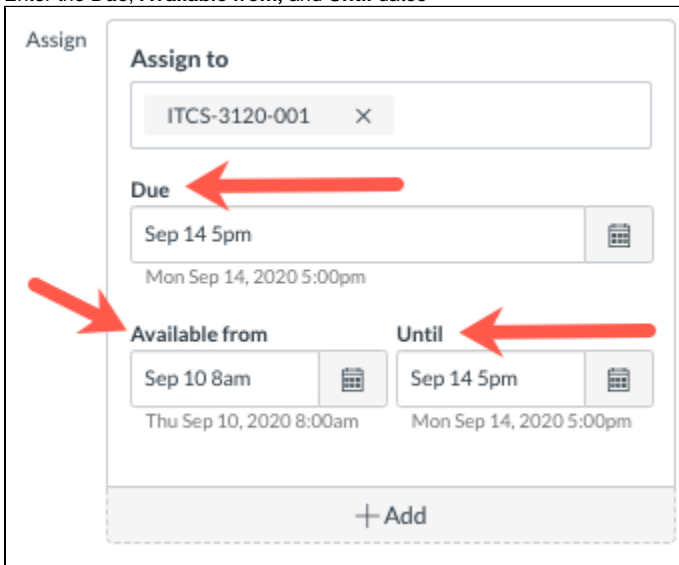


The screenshot shows the 'Assign to' dropdown menu. A red arrow points to the 'ITCS-3120-001' option, which is highlighted in blue. The menu also shows 'Everyone' and 'ITCS-3120-Y02' under the 'Course Section' heading, and a 'Student' heading with several blurred names below it. The text 'Continue typing to find additional sections or students.' is visible at the top of the dropdown.

**i All Sections**

If you do not see the section you want to set the dates for, start typing the course subject code. All matches will be displayed and you can choose the section you want

17. Enter the **Due**, **Available from**, and **Until** dates

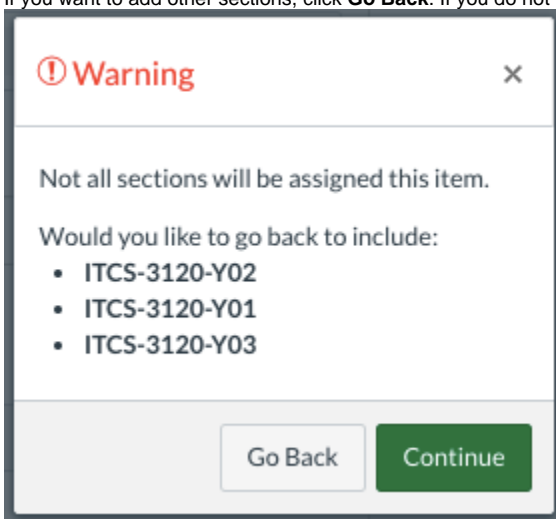


The screenshot shows the 'Assign to' form with the following details: 'ITCS-3120-001' is selected in the 'Assign to' field. The 'Due' date is 'Sep 14 5pm' (Mon Sep 14, 2020 5:00pm). The 'Available from' date is 'Sep 10 8am' (Thu Sep 10, 2020 8:00am). The 'Until' date is 'Sep 14 5pm' (Mon Sep 14, 2020 5:00pm). Red arrows point to each of these date fields. A '+ Add' button is at the bottom.

18. Save the quiz by clicking **Save** or **Save & Publish**

19. You are alerted that you did not assign this discussion for all sections

20. If you want to add other sections, click **Go Back**. If you do not want to add the other sections, click **Continue**



- 21. The quiz is created and displayed on the Quizzes page
- 22. You can now add questions by editing the quiz and selecting the **Questions** tab

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## Related FAQs

- [How do I upload midterm grades from Canvas to Banner?](#)
- [How do faculty, staff, and students sign into Adobe Spark?](#)
- [How do students install Respondus LockDown Browser on a Mac device?](#)
- [How can students install Respondus LockDown Browser on Windows devices?](#)
- [How can I upload final grades from Canvas to Banner?](#)