How do I view my Banner Human Resources (HR) training transcript?

Tell Me

There are two ways to view your HR training transcript from Banner Self Service - either through My UNC Charlotte or from the Banner Self Service direct login.

1. Using My UNCC:
   a. Log into My UNCC with your NinerNET credentials
   b. Click on the desired Employee tab
   c. Click on the link for Self Service Main Menu
   d. Select the Employee tab at the top
   e. Select the link for Human Resources Training Courses completed

Note

Banner stores course transcripts prior to January 1, 2016. If you complete a course after January 1, 2016 the transcript will be in the HR registration system, not Banner. Please visit this link to login and view your transcript.

Related FAQs

- Why is my employee Banner account locked?
- How do I view or edit my personal (non-uncc) address or phone number in Banner?
- What is Banner Self Service and how do I login?
- How do I view my transcript?
- How do I view my Banner Human Resources (HR) training transcript?