How do I setup my password for Legacy Banner Self Service?

**Show Me**

**Tell Me**

1. Go to legacyssb.uncc.edu
2. Provide your name and requested information and click **Next**

   **Step 1:**
   
   Enter the following data to identify the account:
   
   **First Name** *
   
   Enter your legal first name
   
   **Last Name** *
   
   Enter your legal last name
   
   **Date of Birth** *
   
   Enter your date of birth in the format mm/dd/yyyy
   
   **Last 4 digits of SSN**
   
   Enter the last four digits of your social security number. If you are an international student or do not have a social security number, leave this field blank.
   
   **Next**

3. Select your last permanent mailing address from the options provided and click **Next**

   **Step 2:**
   
   Enter the following data to verify your identity:
   
   **Last Known Address**
   
   ☐ 578 Harbor Rd
   ☐ 620 Groff Ct NE
   ☐ 117 Siron Cir
   ☐ 8809 Silver Creek Dr
   ☐ 402 Stratfordshire Dr
   ☐ 5018 Eagle Park Ln
   ☐ 3105 Old House Cir
   ☐ 5 Wembley Dr
   
   Please select your last permanent or mailing address on file with the University.
   
   **Next**

4. Your username will be displayed and can provide a desired password, then click **Next**
5. You will receive a confirmation message and be able to login by clicking the Log In button.

Log in to Banner Self Service

Related FAQs

- How do I update or add my personal (non-uncc) email address in Banner?
- How do I update or add my personal cell phone number in Banner?
- What is Legacy Banner Self Service?
- How do I log into Legacy Banner Self Service?
- How do I setup my password for Legacy Banner Self Service?