How do I dial using a Cisco IP phone?

Tell Me

1. **On Campus Calls**: Dial 5-digit extension number (7 and then the last 4 of their phone number)
2. **Off Campus Local Calls**: Dial 9 + ten-digit local number
3. **800 Calls**: Dial 9 + 1 + 800 + number
4. **Domestic Long Distance**: Dial 9 + 1 + area code + number
5. **International Calls**:
   a. Dial 9 + 011 + country code + city code (if applicable) + local number
   b. Dial 9 + 00 to charge international calls to a credit card
   c. For international dialing assistance [click here](#)
6. **Credit Card Calls, Collect Calls, 700, 900 & Third Party Calls**:
   a. Dial 9 + 0 + area code + number + credit card number
7. **Directory Assistance**: Access the web at [WhitePages.com](http://www.whitepages.com)

**Note**

Unlimited local calls - The campus has a very expansive ‘free’ local calling area which includes the entire 704 and 980 area codes as well as portions of the 828, 803 (South Carolina) and the 336 area codes.

*You do not need to dial a ‘1’ before any local calls. If you do so, Central Office will reject the call.*

**Related FAQs**

- How do I set up my alternate voicemail greetings (including out of office) on my UNC Charlotte phone?
- How do I reserve a Meet Me conference?
- How do I configure Jabber settings for a Windows computer?
- How do I configure Jabber settings on a Mac computer?
- What phones models are available for office use?