Tell Me

1. Yes, ITS has purchased the premium version of Yet Another Mail Merge which can be used via a Google Sheets add-on. This allows you to perform mail merges using Gmail.
2. If needed, you may also use one of the secondary options below:
   a. You can use Thunderbird with Mail Merge Extension email client for Windows or Macs or Outlook email client in IMAP mode to do mail merge.
   b. If your area has a license with EduConverse, approved users can use its’ mail merge feature:
      i. Approved authorized users in the seven Colleges, Advancement, and Student Affairs will be covered by the University's EduConverse license, as of July, 2015. If you work in one of these areas, please contact your local IT group or administrator for further instructions.
      ii. If you are not in one of these areas and are interested in purchasing an EduConverse license, contact the EduConverse representative John Copeland at john.copeland@demandengine.com for further information. The cost is determined by the type of license. A “typical” cost is usually between $5,000 to $6,000 which includes five user licenses and 250,000 emails.

IT Support
The University's ITS Department provides limited technical support for those electing to use an IMAP client to retrieve Gmail. Support includes best effort IT phone support (no ticket escalation) and the FAQs shown. Individual colleges/departments may provide additional support. The College of Liberal Arts & Sciences (CLAS) IT does not support IMAP email clients.

Related FAQs

- Email Alias
- How do I search for emails from someone who has a regular email address and an alias?
- How do I setup my Gmail alias on an iOS device?
- How do I setup my University signature in Gmail?
- How do I set up Gmail to send from my preferred/alias email address?