How do I "snooze" my Google Calendar reminders? - New Interface

Tell Me

1. Google Calendar default notifications allow you to snooze reminders for 5 minutes. When the notification goes off and you click OK there's a banner that displays at the bottom of your calendar. Click the option **Notify me again in 5 minutes** to snooze the reminder.

![Notify me again in 5 minutes banner](image)

2. You can also setup multiple reminders by:
   a. Log into Google Calendar
   b. Click on the gear icon
   c. Click on **Settings**
   d. Click on the link for your calendar under **Settings for my calendars**
   e. Click **Event notifications**

![Event notifications settings](image)

f. Set your **event notifications** and/or **all day notifications** to what every you want, the default is 10 minutes. If you want "the snooze effect" set multiple notifications at decreasing intervals e.g. 1 hour, 15 minutes, 10 minutes, 5 minutes, 1 minute.

![Event notifications settings](image)

g. You can either have pop-up notifications and/or email notifications by selecting **Notification** or **Email** in the drop down menu.

![Email notification settings](image)

Related FAQs

- How can I quickly learn about Google Calendar's new interface?
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• What are the default settings for room resources in Google Calendar? - Old Interface
• How do I reserve a room resource for a meeting in Google Calendar? - Old Interface