How do I access the global address list (directory) when using the Gmail app on my iOS device?

Tell Me

Once you've installed the Gmail app and added your UNCC account, follow these instructions for iOS 9:

1. Open the Gmail app and compose a new message
2. In the To box, on the right, tap the + symbol
3. Click Select from device contacts
4. A list of contacts, along with a search option, will be shown. Click on Groups at the top and choose the Global Address List
5. Search for the desired person and click on their name to add them to the email

Note
The steps may vary for older versions of iOS.

Related FAQs

• How do I search for emails from someone who has a regular email address and an alias?
• How do I setup my Gmail alias on an iOS device?
• How do I setup my University signature in Gmail?
• How do I set up Gmail to send from my preferred/alias email address?
• How do faculty and staff request an email alias?