How do I create a cross-listed, or combined course, in Canvas?

Tell Me

You can create a cross-listed or combined course if you are the instructor in all sections. If you are NOT the instructor in all sections, please contact the IT Service Desk at 75500 or open a ticket.

1. Open the Canvas Cross-List Form
2. The information page is displayed. Click Start.

![Canvas Cross-List Form](image)

3. All the courses you are teaching this semester are displayed.

![Canvas Cross-List Form](image)

4. Choose the courses you want combined by selecting the appropriate check boxes.

5. In the Cross-listed course name text box, type the new name for the course. You can leave this text box blank and Canvas will create the default name of yearxx-Term-Subject code-number-section:Subject code-number-section_Combined; where year is the current year, xx is the term specifier. The Term is written out as Fall yearxx, Spring yearxx, First Summer yearxx, Second Summer yearxx. In this example, we are keeping the default name.

6. Click Next.
7. An overview of the courses to be combined is displayed. Click Submit

8. The combined course is created and the course name is displayed.

Related FAQs

- Can students use their Smartphones or tablets to access Canvas courses?
- How do instructors export quizzes from Canvas to Respondus Exam?
- How can students install Respondus LockDown Browser on Windows devices?
• How do instructors upload a quiz from Respondus Exam into Canvas?
• What's an alternate way for instructors to upload a quiz from Respondus Exam into Canvas?