P-card eForm

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Recommended FAQs

- What is my default organizational ("org") code on the p-card eForm?
- What default fund should I use on the p-card eForm?

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- Can I still use the paper Purchasing Card (p-card) forms?
- What default fund should I use on the p-card eForm?
- What is my default organizational ("org") code on the p-card eForm?
- What name should be listed in the "Application Approver" field on my p-card application eForm?
- What name should be listed in the "Org XXXXX Approver" field on my p-card application eForm?
- What name should be listed in the "PCARD Approver" field on my p-card application eForm?
- What name should be listed in the "PCARD Reconciler" field on my p-card application eForm?
- Which "Spend Control Profile" should I select on the p-card eForm?

The p-card eForm and related documentation is available on the p-card imaging website (e.g., how to submit a p-card form, how does a cardholder, supervisor, or delegate approve a PCRD request).