How do I setup my password for Legacy Banner Self Service?

**Show Me**

**Tell Me**

1. Go to legacyssb.uncc.edu
2. Provide your name and requested information and click Next

![Step 1: Enter the following data to identify the account:]

- **First Name**: Enter your legal first name
- **Last Name**: Enter your legal last name
- **Date of Birth**: Enter your date of birth in the format mm/dd/yyyy
- **Last 4 digits of SSN**: Enter the last four digits of your social security number. If you are an international student or do not have a social security number, leave this field blank.

- **Next**

3. Select your last permanent mailing address from the options provided and click Next

![Step 2: Enter the following data to verify your identity:]

- **Last Known Address**
  - 578 Harbor Rd
  - 620 Groff Ct NE
  - 117 Siron Cir
  - 8809 Silver Creek Dr
  - 402 Stratfordshire Dr
  - 5018 Eagle Park Ln
  - 3106 Old House Cir
  - 5 Wembley Dr

Please select your last permanent or mailing address on file with the University.

- **Next**

4. Your username will be displayed and can provide a desired password, then click Next
5. You will receive a confirmation message and be able to login by clicking the Log In button.

**Related FAQs**

- What is Legacy Banner Self Service?
- How do I log into Legacy Banner Self Service?
- How do I setup my password for Legacy Banner Self Service?
- How do I access Banner Self Service?
- How do I view or edit my personal (non-uncc) address or phone number in Banner?