What does the automatic lunch deduction look like in Kronos WFR?

Tell Me

The automatic lunch deduction became effective November 15, 2015.

1. **Timesheet View**
   a. An example of an employee who works a 9:00 a.m. to 5:30 p.m. schedule with a 30-minute lunch break.
   b. **Raw Total** = the difference between the punch in and punch out (i.e., total hours).
   c. **Calc. Total** = the **Raw Total** adjusted for rounding then reduced by the scheduled lunch deduction.
   d. View this **FAQ** for rounding information and this **article** to see rounding details reflected in the **Calc. Detail** timesheet view.

![Timesheet View Example](image1)

2. **Summary by Day View**
   a. The **Calculated Break** column will display the scheduled lunch deduction (e.g., 30 minutes or 1 hour).

![Summary by Day View Example](image2)

**Note**
The automatic lunch deduction will only occur once the employee has worked six or more hours that day. If an employee takes a lunch break and works less than six hours in a day, the employee must punch in and out to reflect the lunch break.

**Related Articles**
- How do I identify an Alternative Manager in Kronos WFR to manage requests while I'm out of the office?
- How do I find timesheets that have not been submitted in Kronos WFR?
- How do I delete my employee's automatic lunch deduction in Kronos WFR if they were unable to take a lunch break?
- How do I change my employee’s work schedule in Kronos WFR?
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