How do I edit a Google Doc/Sheet/Slide?

Tell Me

1. Find the Google document you wish to edit and click on it to open
2. Make the desired edits
   a. You can use the format bar and tool bar along the top, if needed
3. Your changes will be automatically saved and you will see a message **All changes were saved in Drive** along the top of your screen

Related FAQs

- How can I protect a sheet/range in Google Sheets?
- How can I change the owner of a Google Doc/Sheet/Slide?
- How do I use enabled Google Docs/Sheets Add-ons?
- How do I suggest/track changes in a Google Doc?
- How do I share a Google Doc/Sheet/Slide?