What can I do if my Time Off Request was rejected?

Tell Me

1. If your supervisor rejects your Time Off Request, review the comments provided by your supervisor to determine if:
   a. You need to resubmit your Time Off Request OR
   b. If they deny your time off.
2. If a correction is needed, you must submit a new Time Off Request.
3. You cannot modify your initial request if it was rejected.

Related Articles

- How do I cancel or modify my Time Off Request in Kronos WFR?
- Can my employee submit a Kronos WFR Timesheet Change Request after I approve their timesheet?
- Why is a lunch punch that is less than 30 minutes considered a paid lunch in Kronos WFR?
- How do I override my automatic lunch deduction in Kronos WFR?
- How do I request advance leave in Kronos WFR?