How do I export poll results to my Canvas gradebook?

Tell Me

If you wish to use Poll Everywhere responses for a grade, you must export the results to Canvas.

1. **Login** to [www.polleverywhere.com](http://www.polleverywhere.com)
2. Click the **Reports** tab
3. Click **Create report**

![Create report tab](image)

4. **Select Gradebook**

![Gradebook](image)

5. **Check** to select your desired questions and/or groups

![Check to select](image)

6. Click **Finish**

![Finish button](image)

7. Click **Export to** at the bottom right corner of the screen

![Export to button](image)

8. In the popup window, use the **dropdown** to select the class you wish to export
9. Choose the option to Export the grades as **Points**, irregardless of your grading system in Canvas
10. Click **Next**

![Course Selection](image)

11. Your grades will be exported into the Canvas gradebook
Export in Progress

- Updating report in Poll Everywhere
- Updating gradebook column in Canvas

You may close this dialog and your export will continue in the background.