Who are Central Office Approvers for Financial Transaction Requests (FTR)?

Tell Me

Approval routing is based on specific criteria combinations:

1. **Level 1** - based on fund and/or account code (Chart 1 Journal Entry, Book Receipt, Book Disbursement, and Interdepartmental Invoices ONLY)
   a. Academic Affairs Budget & Personnel
   b. Grants & Contracts Administration
   c. Budget & Financial Analysis
   d. Treasury Services
   e. Reporting & Fixed Assets - Capital Projects
   f. Facilities Management

2. **Final** - based on FTR type and/or Chart of Accounts
   a. General Accounting (Chart 1 - except Interdepartmental Invoices & Payment Book Receipts)
   b. Accounts Payable (Interdepartmental Invoices)
   c. Cashiers (Payment Book Receipts)
   d. Reporting & Fixed Assets (Chart T - Year End Team Only)
   e. Treasury Services (Charts F, A, U, V - Foundations)

Related Articles

- How do I submit an FTR eForm?
- Will Budget Revisions be available on Financial Transaction Request (FTR) eForms?
- Why are paper forms being replaced by Financial Transaction Request (FTR) eForms?
- What type of Financial Transaction Request (FTR) eForms are available?
- How will I know if my Financial Transaction Request (FTR) is “Approved”?

Info

Contact GeneralAccounting@uncc.edu for questions or feedback.