What is a "department" as defined by the Mobile Communication Device (MCD) policy?

Tell Me

Supplemental to University Policy 317, Mobile Communication Device Allowances and MCD Procedures.

1. The University's Organizational Chart can be found at this link: http://finance.uncc.edu/sites/finance.uncc.edu/files/media/Documents/OrgnCodes.xls.
2. All units listed under the “Department (Level 4)” column are considered “Departments” for purposes of this policy and are designated by a 4-digit Organization Code.

Examples
Parking & Transportation Services, the Budget Office, the Department of English, Motorsports Engineering, the Department of Social Work, Grants & Contracts Administration, and Recreational Services.

Related Articles

- Can our Department create policies to ensure that FLSA (Fair Labors Standard Act) subject employees who receive a Mobile Communication Device (MCD) allowance do not use their devices outside of normal, established working hours?
- Is everyone eligible to receive an allowance for a personally-owned Mobile Communication Device (MCD)?
- Will I be reimbursed for any calls I make using my personally-owned Mobile Communication Device (MCD) while traveling on University business?
- What supporting documentation should I submit with my MCD Allowance Request eForm?
- Who can edit the Employee ID field on the MCD eForm?