Is ITS centrally managing University-owned Mobile Communication Devices (MCD)?

Tell Me

Supplemental to University Policy 317, Mobile Communication Device Allowances and MCD Procedures.

1. No. Beginning January 1, 2014, ITS no longer manages University-owned MCDs or any related contracts, services, or billing arrangements.
2. If departments wish to issue a University-owned device to an employee, administration of the device and service costs associated with the device (including payment of monthly bills) must be managed by the issuing Department.
3. Employees must follow their Department’s internal policies and procedures related to such devices.
4. See the University-owned MCDs section in the MCD Procedures for further instructions and guidance.

Related Articles

- Can our Department create policies to ensure that FLSA (Fair Labors Standard Act) subject employees who receive a Mobile Communication Device (MCD) allowance do not use their devices outside of normal, established working hours?
- Is everyone eligible to receive an allowance for a personally-owned Mobile Communication Device (MCD)?
- Will I be reimbursed for any calls I make using my personally-owned Mobile Communication Device (MCD) while traveling on University business?
- What supporting documentation should I submit with my MCD Allowance Request eForm?
- Who can edit the Employee ID field on the MCD eForm?