How do I "snooze" my Google Calendar reminders?

Tell Me

1. Google Calendar default notifications allow you to snooze reminders for 5 minutes. When the notification goes off and you click OK there’s a banner that displays at the top of your calendar. Click the option Notify me again in 5 minutes to snooze the reminder.

2. You can also setup multiple reminders by:
   a. Log into Google Calendar
   b. Click on the gear icon
   c. Click on Settings
   d. Click on Calendars
   e. Under Notifications, click Edit notifications
   f. Set your event notifications and/or all day notifications to what every you want, the default is 10 minutes. If you want "the snooze effect" set multiple notifications at decreasing intervals e.g. 1 hour, 15 minutes, 10 minutes, 5 minutes, 1 minute
   g. You can either have pop-up notifications and/or email notifications

Related FAQs

- How do I request a new room resource for Google Calendar?
- Where will my manager’s calendar show up if I have delegated access in Google Calendar?
- What is the difference between a Google Calendar global notification and an event notification?
- If I create a special meeting notification, will guests have the same notification in Google Calendar?
- What do the Google Calendar sharing permissions let people see?